महाराष्ट्र राज्याचे नवीन माहिती तंत्रज्ञान व माहिती तंत्रज्ञान सहाय्यभूत सेवा धोरण -२०२३ अंतर्गत खाजगी क्षेत्रातील माहिती तंत्रज्ञान उद्यानांना/ घटकांना अनुज्ञेय असलेले इरादापत्र,नोंदणीपत्र, मुद्रांक शुल्क माफी, विद्युत शुल्क सवलत व इतर प्रोत्साहनाबाबतची कार्यप्रणाली निश्चित करण्याबाबत.

महाराष्ट्र शासन
उद्योग,ऊर्जा,कामगार व खनिकर्म विभाग,
शासन निर्णय क्र. आयटीपी-२०२४/प्र.क्र.८३/उद्योग-२
मादाम कामा रोड, हुतात्मा राजगुरु चौक,
मंत्रालय,मुंबई-४०० ०३२.
दिनांक:- १३ डिसेंबर, २०२४

वाचा :- शासन निर्णय क्र.आयटीपी-२०२१/प्र.क्र.१७०/उद्योग-२, दिनांक २७/०६/२०२३

<u>प्रस्तावना</u> :-

महाराष्ट्र राज्याचे नवीन माहिती तंत्रज्ञान व माहिती तंत्रज्ञान सहाय्यभूत सेवा धोरण-२०२३ हे दिनांक २७ जून, २०२३ अन्वये जाहीर करण्यात आले आहे. सदर धोरणान्वये विविध प्रकारच्या माहिती तंत्रज्ञान व माहिती तंत्रज्ञान सहाय्यभूत सेवा घटक, माहिती तंत्रज्ञान उद्याने तसेच धोरणांतर्गत विविध प्रकारच्या घटकांकरिता वित्तिय तसेच बिगर वित्तीय प्रोत्साहने अनुज्ञेय करण्यात आली आहेत.

सदर धोरणान्वये विविध प्रकारच्या माहिती तंत्रज्ञान व माहिती तंत्रज्ञान सहाय्यभूत सेवा घटक, माहिती तंत्रज्ञान उद्याने तसेच धोरणांतर्गत विविध प्रकारच्या घटकांकरिता इरादापत्र/नोंदणीपत्र तसेच मुद्रांक शुल्क माफी, विद्युत शुल्क सवलत तसेच इतर प्रोत्साहने अनुज्ञेय करण्यात आली असून, त्यासंदर्भाची कार्यप्रणाली निश्चित करण्याची बाब शासनाच्या विचाराधीन होती.

<u>शासन निर्णय :-</u>

माहिती तंत्रज्ञान व माहिती तंत्रज्ञान सहाय्यभूत सेवा धोरण -२०२३ अंतर्गत माहिती तंत्रज्ञान व माहिती तंत्रज्ञान सहाय्यभूत सेवा घटक, माहिती तंत्रज्ञान उद्याने तसेच धोरणांतर्गत विविध प्रकारच्या घटकांकरिता इरादापत्र/नोंदणीपत्र तसेच मुद्रांक शुल्क माफी, विद्युत शुल्क सवलत तसेच इतर प्रोत्साहने अनुज्ञेय करण्यात आली असून, त्यासंदर्भाची कार्यप्रणाली खालीलप्रमाणे निश्चित करण्यात येत आहे.

१. माहिती तंत्रज्ञान उद्यान विकासकाची अर्हता:-

- खाजगी माहिती तंत्रज्ञान उद्यान स्थापन करणाऱ्या संस्थांची घटना नोंदणीकृत मालकी / भागीदारी संस्था /खाजगी मर्यादित कंपनी /सार्वजनिक मर्यादित कंपनी /सहकारी संस्था अथवा ट्रस्ट यापैकी असावी.
- माहिती तंत्रज्ञान उद्यानाकरीता विहित केलेल्या निकष आणि अटी व शर्तींची पूर्तता करण्यासाठी उद्यानाच्या व्यवस्थापनाबाबत कायदेशीर जबाबदार संस्था, उद्यानाचे प्रवर्तक किंवा विकासक अर्ज करण्यास पात्र असतील.

२. खाजगी क्षेत्रातील माहिती तंत्रज्ञान उद्यानांच्या विविध परिमाणांचे निकष :-

संदर्भाधीन धोरणातील परि.१५.१ नुसार ज्या एकाकी इमारतीचे / परिसराचे क्षेत्रफळ, अतिरिक्त चटई क्षेत्र निर्देशांकासह / विकास हस्तांतरणीय हक्कासह किंवा त्याशिवाय २०,००० चौ.फूट पेक्षा जास्त असेल त्यांना

माहिती तंत्रज्ञान उद्यान म्हणून ग्राहय धरण्यात येईल. त्याकरीता पुढील निकषांची पूर्तता करणे आवश्यक राहील :-

- माहिती तंत्रज्ञान उद्यानामधील एकूण बांधकाम क्षेत्र विचारात घेऊन किमान ६ वॅट प्रति चौ. फूट याप्रमाणे विकासकाने विद्युत पुरवठा व्यवस्था / विद्युत उपकेंद्र उभारण्याची तरतूद करणे आवश्यक राहील. ही तरतूद अस्तित्वातील माहिती तंत्रज्ञान उद्यानांनाही लागू राहील.
- एकूण विद्युत पुरवठा क्षमतेच्या किमान ३० टक्के एवढी राखीव विद्युत निर्मितीची व्यवस्था (DG Set Provision) माहिती तंत्रज्ञान उद्यानाच्या प्रवर्तकांस करणे बंधनकारक राहील.
- माहिती तंत्रज्ञान उद्यानाच्या एकुण बांधकाम क्षेत्राच्या अनुषंगाने प्रति १०० चौ. मीटर बांधकाम क्षेत्रापोटी एक वाहनासाठी पार्किंग या दराने वाहनतळ क्षमता उद्यानात उपलब्ध असणे आवश्यक आहे. तथापि, डेटा सेंटर करिता एकूण बांधकाम क्षेत्राच्या अनुषंगाने प्रति ४०० चौ. मीटर बांधकाम क्षेत्रापोटी एक वाहनासाठी पार्किंग या दराने वाहनतळ क्षमता उद्यानात उपलब्ध असणे आवश्यक आहे.

३. माहिती तंत्रज्ञान उद्यानांना इरादा पत्र / De-novo इरादा पत्र / नोंदणीपत्र निर्गमित करण्यासाठीची कार्यप्रणाली:-

३.१ धोरणातील परि. क्र. १६.५ अन्वये माहिती तंत्रज्ञान उद्यानासाठी इरादापत्र (LoI) व नवीन इरादापत्र (De-novo LoI) देण्यासंदर्भात कार्यपध्दती विषद करण्यात आली आहे. त्यासाठीचे सक्षम प्राधिकारी खालीलप्रमाणे जाहीर करण्यात येत आहेत :-

अ.क्र.	माहिती तंत्रज्ञान उद्यानाचे ठिकाण	सक्षम प्राधिकरण			
		इरादापत्र व नोंदणी प्रमाणपत्र (LoI and Registration)	प्रथम मुदतवाढ (1st Extension to LoI)	व्दितीय मुदतवाढ (2nd Extension to LoI)	नवीन इरादापत्र (De-novo) व त्यास मुदतवाढ (De-novo LoI &Extensions)
१	मुंबई प्राधिकरण विभाग	विकास आयुक्त (उद्योग), उद्योग संचालनालय			
२	मुंबई प्राधिकरण विभागा व्यतिरिक्त उर्वरित महाराष्ट्र	महाव्यवस्थापक, संबंधित जिल्हा उद्योग केंद्र किंवा विकास आयुक्त (उद्योग),उद्योग संचालनालय	महाव्यवस्थापक, संबंधित जिल्हा उद्योग केंद्र किंवा विकास आयुक्त (उद्योग), उद्योग संचालनालय	विकास आयुक्त (उद्योग), उद्योग संचालनालय	विकास आयुक्त (उद्योग), उद्योग संचालनालय

३.२ इरादापत्र किंवा नोंदणीपत्रातील कोणत्याही बाबीमध्ये बदल करावयाचा झाल्यास प्रवर्तकास स्वतंत्र अर्ज करुन सक्षम अधिकाऱ्यांची मंजूरी घेणे आवश्यक आहे.

३.३ माहिती तंत्रज्ञान उद्यानांकरीता इरादापत्र, नोंदणीपत्र व तत्सम प्रमाणपत्रे प्राप्त करण्यासाठी विहित अर्जाचे नमुने व सोबत सादर करावयाच्या कागदपत्रांची सूची Annexure I ते Annexure V मध्ये दर्शविण्यात आली आहेत.

४. माहिती तंत्रज्ञान घटकांना इरादापत्र (Letter of Intent to IT/ ITeS Units), नोंदणीपत्र (Registration Certificate to IT/ITeS Units) देय करण्याकरिता कार्यप्रणाली :-

४.१ माहिती तंत्रज्ञान घटकांना इरादापत्र (Letter of Intent to IT/ ITeS Units) देय करण्याकरिता पात्रतेचे निकष :-

घटकाचा प्रकार	माहिती तंत्रज्ञान/माहिती तंत्रज्ञान सहाय्यभूत सेवा घटक	डेटा सेंटर	एव्हीजीसी घटक	उद्ययोन्मुख तंत्रज्ञान घटक
पात्रतेचे निकष	धोरणातील परिच्छेद १५.३ मध्ये निर्देशित मातं/ मातंससे घटकाच्या व्याख्येनुसार व परिच्छेद १५.१९ मध्ये नमूद केलेल्या सेवांनुसार पात्र घटक	धोरणातील परिच्छेद १५.१२ मध्ये निर्देशित डेटा सेंटर घटकाच्या व्याख्येनुसार व परिच्छेद १५.१६ मध्ये नमूद केलेल्या पात्रतेच्या निकषानुसार	धोरणातील परिच्छेद १५.१८ मध्ये निर्देशित एव्हीजीसी घटकाच्या व्याख्येनुसार पात्र घटक	धोरणातील परिच्छेद १५.१७ मध्ये निर्देशित उद्ययोन्मुख तंत्रज्ञान घटकाच्या व्याख्येनुसार पात्र घटक
		** संबंधित घटकांना सक्षम तांत्रिक प्राधिकरणाकडून आवश्यक प्रमाणपत्र प्राप्त असावे		

४.२ माहिती तंत्रज्ञान घटकांना नोंदणीपत्र (Registration Certificate to IT/ITeS Units) देय करण्याकरिता पात्रतेचे निकष :-

घटकाचा प्रकार	माहिती तंत्रज्ञान/माहिती तंत्रज्ञान सहाय्यभूत सेवा घटक	डेटा सेंटर	एव्हीजीसी घटक	उद्ययोन्मुख तंत्रज्ञान घटक
पात्रतेचे निकष	i) धोरणातील परिच्छेद १५.३ मध्ये निर्देशित मातं/ मातंससे घटकाच्या व्याख्येनुसार व परिच्छेद १५.१९ मध्ये नमूद केलेल्या सेवांनुसार पात्र घटक. ii) घटकाकडे सक्षम प्राधिकारी यांनी निर्गमित केलेले वैध इरादापत्र असणे आवश्यक	i) धोरणातील परिच्छेद १५.१२ मध्ये निर्देशित डेटा सेंटर घटकाच्या व्याख्येनुसार व परिच्छेद १५.१६ मध्ये नमूद केलेल्या पात्रतेच्या निकषानुसार ii) घटकाकडे सक्षम प्राधिकारी यांनी निर्गमित केलेले वैध इरादापत्र असणे आवश्यक	i)धोरणातील परिच्छेद १५.१८ मध्ये निर्देशित एव्हीजीसी घटकाच्या व्याख्येनुसार पात्र घटक ii) घटकाकडे सक्षम प्राधिकारी यांनी निर्गमित केलेले वैध इरादापत्र असणे आवश्यक	i) धोरणातील परिच्छेद १५.१७ मध्ये निर्देशित उद्ययोन्मुख तंत्रज्ञान घटकाच्या व्याख्येनुसार पात्र घटक ii) घटकाकडे सक्षम प्राधिकारी यांनी निर्गमित केलेले वैध इरादापत्र असणे आवश्यक
		** संबंधित घटकांना सक्षम तांत्रिक प्राधिकरणाकडून आवश्यक प्रमाणपत्र प्राप्त असावे		

४.३ उपरोक्त मुद्दा क्र. ४.१ व ४.२ अंतर्गत माहिती तंत्रज्ञान घटकांना इरादापत्र व नोंदणीपत्र प्राप्त करण्याकरीता अर्जाचा नमुना, आवश्यक कागदपत्रे व प्रतिज्ञापत्र Appendix I, I(A), II, II (A) मध्ये निर्देशित केले आहेत.

४.४ माहिती तंत्रज्ञान व माहिती तंत्रज्ञान सहाय्यभूत सेवा घटकांना इरादा पत्र (Letter of Intent) व नोंदणी प्रमाणपत्र (Registration Certificate) करण्याकरीता खालीलप्रमाणे सक्षम प्राधिकारी असतील.

अ.क्र.	घटकाचा प्रकार	प्रकल्प व यंत्रसामुग्री (प्लँट व मशिनरी) किंवा उपकरणामधील एकूण गुंतवणुक	सक्षम प्राधिकारी
१.	माहिती तंत्रज्ञान/माहिती तंत्रज्ञान सहाय्यभूत सेवा घटक, एव्हीजीसी घटक आणि उदयोन्मुख तंत्रज्ञान(इमर्जींग टेक्नोलॉजी) घटक	रु. १.०० कोटी पर्यंत (सूक्ष्म घटक)	१. मुंबई शहर आणि मुंबई उपनगर जिल्ह्याकरिता उद्योग सह संचालक (मुंबई प्राधिकरण विभाग) २. संबंधित जिल्ह्याचे महाव्यवस्थापक, जिल्हा उद्योग केंद्र
		रु.१.०० ते १०.०० कोटी (लघु घटक)	१. मुंबई शहर आणि मुंबई उपनगर जिल्ह्याकरिता उद्योग सह संचालक (मुं.प्रा.वि.) २. संबंधित विभागाचे विभागीय उद्योग सह संचालक ३. नांदेड उप विभागासाठी उप विभागीय अधिकारी
		रु. १०.०० कोटी पेक्षा जास्त (मध्यम व त्यापुढील घटक)	विकास आयुक्त (उद्योग), उद्योग संचालनालय
२.	डेटा सेंटर घटक (सर्व)	किमान व कमाल मर्यादा नाही	विकास आयुक्त (उद्योग), उद्योग संचालनालय
३.	विशेष आर्थिक क्षेत्रामध्ये/STPI क्षेत्रामध्ये स्थापित होणाऱ्या सर्व प्रकारचे माहिती तंत्रज्ञान/ माहिती तंत्रज्ञान सहाय्यभूत सेवा घटक.	किमान व कमाल मर्यादा नाही	विकास आयुक्त (सिप्झ-सेझ)/ संचालक STPI
४.	मुंबई शहर व उपनगरीय जिल्ह्यातील महाराष्ट्र औद्योगिक विकास महामंडळ क्षेत्रातील सर्व घटक.	किमान व कमाल मर्यादा नाही	तांत्रिक सल्लागार, महाराष्ट्र औद्योगिक विकास महामंडळ

५. मुद्रांक शुल्क माफी प्रमाणपत्र (Stamp Duty Exemption Certificate) व विद्युत शुल्क माफी प्रमाणपत्र (Electricity Duty Exemption Certificate) निर्गमित करण्याकरिता निकष व कार्यप्रणाली:-

५.१ मुद्रांक शुल्क माफी प्रमाणपत्र (Stamp Duty Exemption Certificate) प्राप्त करणेकरीता घटकाच्या पात्रतेचे निकष

घटकाचा प्रकार	माहिती तंत्रज्ञान /माहिती तंत्रज्ञान सहाय्यभूत सेवा घटक	डेटा सेंटर	अेव्हीजीसी घटक	उद्ययोन्मुख तंत्रज्ञान घटक
पात्रतेचे निकष	i) शासन निर्णयात निर्देशित केलेल्या घटकाच्या व्याख्येनुसार पात्र घटकांना धोरणातील परिच्छेद क्र. ३.१.१ मधील तरतुदीनुसार मुद्रांक शुल्क माफी अनुज्ञेय राहील. ii) घटकाकडे सक्षम प्राधिकारी यांनी निर्गमित केलेले वैध इरादापत्र असणे आवश्यक आहे.			

५.२ विद्युत शुल्क माफी प्रमाणपत्र (Electricity Duty Exemption Certificate) प्राप्त करणेकरीता घटकाच्या पात्रतेचे निकष

घटकाचा प्रकार	माहिती तंत्रज्ञान/ माहिती तंत्रज्ञान सहाय्यभूत सेवा घटक	डेटा सेंटर	अेव्हीजीसी घटक	उद्ययोन्मुख तंत्रज्ञान घटक
पात्रतेचे निकष	i) धोरणामध्ये निर्देशित केलेल्या घटकाच्या व्याख्येनुसार पात्र घटकांना धोरणातील परिच्छेद क्र. ३.१.३ मधील तरतुदीनुसार विद्युत शुल्क माफी अनुज्ञेय राहील. ii) घटकाकडे सक्षम प्राधिकारी यांनी निर्गमित केलेले वैध नोंदणीपत्र असणे आवश्यक आहे.			

५.३ मुद्रांक शुल्क माफी प्रमाणपत्र (Stamp Duty Exemption Certificate) व विद्युत शुल्क माफी प्रमाणपत्र (Electricity Duty Exemption Certificate)निर्गमित करण्याकरिता सक्षम प्राधिकारी -:

अ.क्र.	घटकाचा प्रकार	प्रकल्प व यंत्रसामुग्री (प्लँट व मशिनरी) किंवा उपकरणामधील एकूण गुंतवणुक	सक्षम प्राधिकारी
१.	माहिती तंत्रज्ञान/ माहिती तंत्रज्ञान सहाय्यभूत सेवा घटक, एव्हीजीसी घटक आणि उदयोन्मुख तंत्रज्ञान (इमर्जींग टेक्नोलॉजी) घटक	रु. १.०० कोटी पर्यंत (सूक्ष्म घटक)	१. मुंबई शहर आणि मुंबई उपनगर जिल्ह्याकरिता उद्योग सह संचालक (मुं.प्रा.वि.) २. संबंधित जिल्ह्याचे महाव्यवस्थापक, जिल्हा उद्योग केंद्र
		रु.१.०० ते १०.०० कोटी (लघु घटक)	१. मुंबई शहर आणि मुंबई उपनगर जिल्ह्याकरिता उद्योग सह संचालक (मुं.प्रा.वि.) २. संबंधित विभागाचे विभागीय उद्योग सह संचालक ३. नांदेड उप विभागासाठी उप विभागीय अधिकारी
		रु. १०.०० कोटी पेक्षा जास्त (मध्यम व त्यापुढील घटक)	विकास आयुक्त (उद्योग), उद्योग संचालनालय
२.	डेटा सेंटर घटक (सर्व)	किमान व कमाल मर्यादा नाही	विकास आयुक्त (उद्योग), उद्योग संचालनालय

५.४ उपरोक्त मुद्दा क्र५.१ व ५.२ अंतर्गत माहिती तंत्रज्ञान घटकांना अनुक्रमे मुद्रांक शुल्क माफी प्रमाणपत्र व विद्युत शुल्क माफी प्रमाणपत्र प्राप्त करण्याकरीता अर्जाचा नमुना, आवश्यक कागदपत्रे , प्रतिज्ञापत्र व घोषणापत्र Appendix III, III(A), IV, IV(A), व C मध्ये निर्देशित केले आहेत .

६ माहिती तंत्रज्ञान घटकांना विविध प्रोत्साहने / वित्तिय सहाय्य देय करण्याकरिता निकष व कार्यप्रणाली खालीलप्रमाणे आहे :-

६.१ पात्रतेचे निकष

i) प्रमाणपत्र सहाय्य (Certification Assistance):-

घटकाचा प्रकार	माहिती तंत्रज्ञान/माहिती तंत्रज्ञान सहाय्यभूत सेवा घटक	डेटा सेंटर	अेव्हीजीसी घटक	उद्ययोन्मुख तंत्रज्ञान घटक
पात्रतेचे निकष व पात्र अनुदान	i) शासन निर्णयातील परिच्छेद ३.१.४ मध्ये निर्देशित केल्यानुसार ii) AVGC घटकांकरिता शासन निर्णयातील परिच्छेद ६.१.५ मध्ये निर्देशित केल्यानुसार			

ii) पेटंट संबंधी सहाय्य (Patent Related Assistance):-

घटकाचा प्रकार	मातं/मातंससे घटक	डेटा सेंटर	अेव्हीजीसी घटक	उद्ययोन्मुख तंत्रज्ञान घटक
पात्रतेचे निकष व पात्र अनुदान	शासन निर्णयातील परिच्छेद ३.१.६ मध्ये निर्देशित केल्यानुसार			

iii) बाजार विकास सहाय्य (Market Development Assistance):-

घटकाचा प्रकार	मातं/मातंससे घटक	डेटा सेंटर	अेव्हीजीसी घटक	उद्ययोन्मुख तंत्रज्ञान घटक
पात्रतेचे निकष व पात्र अनुदान	शासन निर्णयातील परिच्छेद ३.१.५ मध्ये निर्देशित केल्यानुसार			

iv) ऊर्जा सुसूत्रीकरणाचे लाभ (Power Rationalization Benefit): -

घटकाचा प्रकार	माहिती तंत्रज्ञान/माहिती तंत्रज्ञान सहाय्यभूत सेवा घटक	डेटा सेंटर	अेव्हीजीसी घटक	उद्ययोन्मुख तंत्रज्ञान घटक
पात्रतेचे निकष व पात्र अनुदान	शासन निर्णयातील परिच्छेद ३.१.२ मध्ये निर्देशित केल्यानुसार			

v) वीज दर अनुदान (Power Tariff Subsidy): -

घटकाचा प्रकार	डेटा सेंटर	अेव्हीजीसी घटक	उद्ययोन्मुख तंत्रज्ञान घटक
पात्रतेचे निकष व पात्र अनुदान	शासन निर्णयातील परिच्छेद ५.१.३ मध्ये निर्देशित केल्यानुसार	शासन निर्णयातील परिच्छेद ६.१.४ मध्ये निर्देशित केल्यानुसार	शासन निर्णयातील परिच्छेद ७.१.४ मध्ये निर्देशित केल्यानुसार

vi) भांडवली अनुदान (Capital Subsidy):-

घटकाचा प्रकार	अेव्हीजीसी घटक	उद्ययोन्मुख तंत्रज्ञान घटक
पात्रतेचे निकष व पात्र अनुदान	शासन निर्णयातील परिच्छेद ६.१.१ मध्ये निर्देशित केल्यानुसार ** **टिप:-** अेव्हीजीसी घटकांना अँकर युनिटचा दर्जा देण्याबाबत प्रकरण निहाय निर्णय शासन स्तरावरुन घेण्यात येईल.	शासन निर्णयातील परिच्छेद ७.१.१ मध्ये निर्देशित केल्यानुसार

vii) भरती सहाय्य (Recruitment Assistance) :-

घटकाचा प्रकार	अेव्हीजीसी घटक	उद्ययोन्मुख तंत्रज्ञान घटक
पात्रतेचे निकष व पात्र अनुदान	शासन निर्णयातील परिच्छेद ६.१.८ मध्ये निर्देशित केल्यानुसार	शासन निर्णयातील परिच्छेद ७.१.६ मध्ये निर्देशित केल्यानुसार

viii) कौशल्य विकास सहाय्य (Skill Development Assistance):-

घटकाचा प्रकार	एव्हीजीसी घटक
पात्रतेचे निकष व पात्र अनुदान	शासन निर्णयातील परिच्छेद ६.१.६ मध्ये निर्देशित केल्यानुसार

* उपरोक्त ६.१ (i) ते (viii) मधील प्रोत्साहनांकरिता अर्जदार घटकास माहिती तंत्रज्ञान / माहिती तंत्रज्ञान सहाय्यभूत सेवा धोरण-२०२३ नुसार नोंदणी प्रमाणपत्र सादर करणे आवश्यक राहील.

६.२ सक्षम प्राधिकारी:-

माहिती तंत्रज्ञान व माहिती तंत्रज्ञान सहाय्यभूत सेवा घटकांना उपरोक्त ६.१ (i) ते (viii) मधील प्रोत्साहने देण्याकरिता विकास आयुक्त (उद्योग) हे सक्षम प्राधिकारी असतील.

६.३ अर्जाचे नमुने, आवश्यक कागदपत्रे व घोषणापत्र :-

उपरोक्त ६.१ (i) ते (viii) मधील प्रोत्साहनांकरिता अर्जदार घटकाने सादर करावयाचे अर्जाचे नमुने, आवश्यक कागदपत्रे व घोषणापत्र Appendix “A”, “B”, “C” आणि “D” मध्ये निर्देशित केले आहेत.

७. कालावधी :-

माहिती तंत्रज्ञान व माहिती तंत्रज्ञान सहाय्यभूत सेवा धोरणांतर्गत उपरोक्त मुद्दा क्र. ३ ते ६ अंतर्गत आवश्यक त्या सहपत्रांसह परिपूर्ण अर्ज प्राप्त झाल्यानंतर सक्षम प्राधिकारी कार्यालयीन कामकाजाच्या १५ दिवसांच्या कालावधीमध्ये प्रमाणपत्र/प्रोत्साहन मंजूरी पत्रे निर्गमित करतील.

८. संनियंत्रण:-

माहिती तंत्रज्ञान उद्याने व माहिती तंत्रज्ञान घटकांसाठी विहित केलेल्या निकष, अटी व शर्तींचे पालन यावर विकास आयुक्त (उद्योग), उद्योग संचालनालय अथवा त्यांनी प्राधिकृत केलेल्या सक्षम अधिकाऱ्याचे संनियंत्रण राहील.

९. महाराष्ट्र राज्याचे नवीन माहिती तंत्रज्ञान व माहिती तंत्रज्ञान सहाय्यभूत सेवा धोरण -२०२३ अंतर्गत खाजगी क्षेत्रातील माहिती तंत्रज्ञान उद्यानांना/ घटकांना अनुज्ञेय करण्यात आलेले इरादापत्र/नोंदणीपत्र तसेच मुद्रांक शुल्क माफी, विद्युत शुल्क सवलत व इतर प्रोत्साहने या संदर्भात कार्यप्रणाली निश्चित करण्यात येत आहे. कार्यप्रणालीमध्ये निर्देशित केल्यानुसार अर्जाचे नमुने सोबत जोडले आहेत. सर्व संबंधित विभाग तसेच महामंडळ व क्षेत्रिय कार्यालयाने या निश्चित केलेल्या कार्यप्रणालीनुसार पुढील आवश्यक कार्यवाही करण्याची दक्षता घ्यावी.

प्रस्तुत शासन निर्णय संदर्भाधीन शासन निर्णय दिनांक २७/०६/२०२३ मधील तरतुदींच्या अनुषंगाने निर्गमित करण्यात येत आहे.

१०. सदर शासन निर्णय महाराष्ट्र शासनाच्या संकेतस्थळावर www.maharashtra.gov.in येथे उपलब्ध असून त्याचा संगणक संकेतांक **२०२४१२१३१५४७१११८१०** आहे. शासन निर्णय डिजीटल स्वाक्षरीने सांक्षाकित करुन काढण्यात येते आहे.

महाराष्ट्राचे राज्यपाल यांच्या आदेशानुसार व नावाने,

SUNITA AJAY HAZARI

Digitally signed by SUNITA AJAY HAZARI
DN: c=IN, o=GOVERNMENT OF MAHARASHTRA, ou=INDUSTRY ENERGY AND LABOUR DEPARTMENT, 2.5.4.20=902bffd437652eee8f65932190c71d2b5cd1778714d082db09d1994383cce843, postalCode=400032, st=Maharashtra, serialNumber=E3B30CC02C8FF1BDF9FCDCD3B2536AF5C8ADFD05E9D409FAE0A032DDB4385717, cn=SUNITA AJAY HAZARI
Date: 2024.12.13 15:54:34 +05'30'

(सुनिता हजारी)
अवर सचिव, महाराष्ट्र शासन

प्रति:

१. मा.मुख्य सचिव, महाराष्ट्र शासन, मंत्रालय, मुंबई
२. मा.मुख्यमंत्री यांचे अपर मुख्य सचिव,मुख्यमंत्री सचिवालय, मंत्रालय, मुंबई.
३. मा.मंत्री (उद्योग) यांचे खाजगी सचिव, मंत्रालय, मुंबई.
४. मा.मंत्री (सर्व) यांचे खाजगी सचिव, मंत्रालय, मुंबई.
५. मा.अध्यक्ष,विधानसभा यांचे खाजगी सचिव, महाराष्ट्र विधानमंडळ सचिवालय, विधानभवन, मुंबई.
६. मा.सभापती,विधानपरिषद यांचे खाजगी सचिव, महाराष्ट्र विधानमंडळ सचिवालय,विधानभवन, मुंबई.
७. मा.उपाध्यक्ष,विधानसभा यांचे खाजगी सचिव, महाराष्ट्र विधानमंडळ सचिवालय, विधानभवन, मुंबई.
८. मा.उपसभापती, विधान परिषद यांचे खाजगी सचिव, महाराष्ट्र विधानमंडळ सचिवालय, मुंबई.
९. मा.विरोधी पक्षनेता,महाराष्ट्र विधानसभा यांचे खाजगी सचिव, महाराष्ट्र विधानमंडळ सचिवालय, विधानभवन, मुंबई
१०. मा.विरोधी पक्षनेता,महाराष्ट्र विधान परिषद यांचे खाजगी सचिव, महाराष्ट्र विधान मंडळ सचिवालय, विधानभवन, मुंबई.
११. अपर मुख्य सचिव (वित्त), वित्त विभाग, मंत्रालय, मुंबई.

१२. अपर मुख्य सचिव (महसूल), महसूल व वन विभाग, मंत्रालय, मुंबई.

१३. अपर मुख्य सचिव (नवि-१), नगर विकास विभाग, मंत्रालय, मुंबई

१४.अपर मुख्य सचिव (सेवा), सामान्य प्रशासन विभाग, मंत्रालय, मुंबई.

१५.प्रधान सचिव, नियोजन विभाग,मंत्रालय, मुंबई

१६. प्रधान सचिव , माहिती व तंत्रज्ञान, मंत्रालय, मुंबई.

१७.प्रधान सचिव, ग्राम विकास विभाग, मंत्रालय, मुंबई

१८. प्रधान सचिव, उच्च व तंत्र शिक्षण विभाग, मंत्रालय, मुंबई.

१९. प्रधान सचिव (कामगार), उद्योग, ऊर्जा,कामगार व खनिकर्म विभाग, मंत्रालय, मुंबई.

२०.प्रधान सचिव, पर्यावरण व वातावरणीय बदल विभाग, मंत्रालय, मुंबई.

२१. प्रधान सचिव (ऊर्जा), उद्योग, ऊर्जा, कामगार व खनिकर्म विभाग, मंत्रालय, मुंबई

२२.प्रधान सचिव (नवि-२), नगर विकास विभाग, मंत्रालय, मुंबई.

२३.सचिव (मदत व पुर्नवसन) महसूल व वन विभाग, मंत्रालय, मुंबई.

२४.विकास आयुक्त (उद्योग), उद्योग संचालनालय, नवीन प्रशासकीय इमारत, मुंबई.

२५.मुख्य कार्यकारी अधिकारी, महाराष्ट्र औद्योगिक विकास महामंडळ, अंधेरी (पूर्व), मुंबई.

२६. सर्व महानगरपालिका आयुक्त.

२७. व्यवस्थापकीय संचालक, महाराष्ट्र राज्य वीज वितरण कंपनी लिमिटेड, मुंबई.

२८. व्यवस्थापकीय संचालक, सिडको, मुंबई.

२९. विभागीय आयुक्त, कोकण/पुणे / नाशिक / नागपूर/ औरंगाबाद/ अमरावती.

३०. महानिरीक्षक, नोंदणी व नियंत्रक, मुद्रांक शुल्क, पुणे.

३१. निमंत्रक, उद्योग मित्र, मुंबई.

३२. उद्योग सह संचालक (माहिती तंत्रज्ञान), उद्योग संचालनालय, मुंबई.

३३. संचालक, सॉफ्टवेअर टेक्नॉलॉजी पार्क्स ऑफ इंडिया, मुंबई/पुणे.

३४.उप महानिरीक्षक,मुद्रांक शुल्क, मुंबई.

३५. उद्योग विभागातील सर्व सह सचिव/उप सचिव/अवर सचिव/कक्ष अधिकारी.

३६. कक्ष अधिकारी (म-१), महसूल व वन विभाग, मंत्रालय, मुंबई.

३७. मा.मुख्य सचिव यांचे वरिष्ठ स्वीय सहाय्यक, मंत्रालय, मुंबई.

३८. प्रधान सचिव (उद्योग) यांचे स्वीय सहाय्यक, उद्योग, ऊर्जा, कामगार व खनिकर्म विभाग, मंत्रालय, मुंबई.

३९. सह सचिव (उद्योग-२) यांचे स्वीय सहाय्यक, उद्योग,ऊर्जा,कामगार व खनिकर्म विभाग, मंत्रालय, मुंबई.

४०.निवड नस्ती (उद्योग-२)

Specimen forwarding Letter

From:
Full Name:
(Proprietor/Partner/ Director/ Chairman)
Name of the firm: --------------------
Address--------------------------------
Phone No. ---------------------------
Fax No. ------------------------------
E-mail ------------------------------
Date:

To,
Development Commissioner (Inds.)
Directorate of Industries,
New Administrative Building,
Opp. Mantralaya, Mumbai 400 032.

Subject :- Application for Letter of Intent for proposed Private IT Park/ Registration of Private IT Park / De-novo LOI/ Extension to LOI / Extension to De-novo LOI / NOC for Additional FSI to Private IT Park under IT/ITES Policy-2023
(Tick whichever is applicable)

Sir,

With reference to above cited subject, we hereby wish to inform you that we are developing IT park namely -------------- located at ---------------------------------.

We are enclosing following self-certified copies of documents for the same.

Sr. No.	List of documents	Page No.
1	Application form duly filled up in prescribed format	
2	Original copy of challan of Rs. 5000/- paid through RBI	
3	Partnership constitution deed with firm Registration Certificate or certified Copy of Certificate of Incorporation Memorandum & Article of Association.	
4	Documents regarding Land 1) 7/12 Extract 2) Property card 3) Sale deed/Conveyance deed.	
5	Copy of the Registered Lease Agreement with owner in case where applicant is not an owner of the land. (mentioned in the Title Certificate), Power of Attorney.	
6	Zone confirmation certificate from concerned Asst. Director, Town Planning.	
7	Approved Building plan from the competent authority for IT user/RERA approval	
8	Intimation of Disapproval (IOD) (from Mumbai Municipal Corporation)	

Sr. No.	List of documents	Page No.
9	Permission for commencement of building construction issued by the competent authority.	
10	Certificate from registered Architect indicating distribution of BUA to be used/utilized for I.T./ITES, support service sector with name of the developer and location of IT Park with Architect registration no. & seal.	
11	Exemption certificate under ULC Act from the competent authority where applicable.	
12	Supporting documents like letters from concerned agencies for supply of electric power, dedicated feeder line, last mile internet connectivity, stand-by power by DG set, etc.	
13	Affidavit as per prescribed format duly notarised on Rs. 500/- stamp paper regarding various compliances for IT Park.	
14	Other relevant documents for support of above, if any.	

You are requested to accept our proposal to issue LOI / Registration / De-novo LOI/ Extension to LOI / Extension to De-novo LOI / NOC for Additional FSI to Private IT Park under IT/ITES Policy-2023 in favor of us.

Thanking you.

Yours faithfully,

Authorized Signatory
for M/s. _________________

Name, sign & seal

Annexures for IT Park

Annexure – I

Specimen Application for Letter of Intent for proposed Private IT Park / Registration of Private IT Park / De-novo LOI / Extension to LOI / Extension to De-novo LOI / NOC for Additional FSI to Private IT Park under IT/ITeS Policy-2023.

(Tick whichever is applicable)

(To be submitted along with application fee of Rs. 5000/- by way of RBI / Treasuries Challan. Copy of the challan should be enclosed along with application.)

1	Name of IT Park	:	
2	Name and Address of Applicant with telephone / mobile number & Email address	:	
3	Specify application for type of certificate	:	
4	Name & Contact details of Authorized person	:	
5	Constitution of the Applicant Company (Please enclosed registration certificate i.e. registration of firm, Certificate of Incorporation and Article of Association & Memorandum of Articles, etc.)	:	
6	Details of Directors and shareholders	:	
7	**Location** i] Survey Nos. / Plot Nos.	:	
	ii] Village / Town / City	:	
	iii] Taluka / District	:	
	iv] Total Plot Area	:	
	v] Area under ownership	:	
	vi] Area under Lease	:	
	Please enclose copies of Conveyance / Title Deed / 7/12 Extract / Property Card / Lease Deed etc.)	:	

8	**Status of Land**	:	
	i. Whether land is owned / leased & is it in Possession of the Developer?	:	
	ii. Whether proposed land has existing structures or is it vacant?	:	
	iii. Whether land redevelopment proposal has been approved by concerned planning authority?	:	
	iv. Whether NOC from labour Department for redevelopment of land has been obtained? (If applicable)	:	
9	Details of Letter of Intent obtained previously from Competent Authority. (If so, please enclose copy)	:	
10	Details of NOC for addl. FSI obtained from Competent Authority for the IT Park. (If so, please enclose copy)	:	
11	Details of Building Plan approved by the Competent Authority / RERA approval / Details of Intimation of Disapproval (IOD) / Commencement Certificate / Occupation Certificate issued by the Competent Authority.	:	
12	Details of proposed utilization of the built up area. (As certified by Chartered Architect	:	

Total Area of Plot / Sub plot / Net Plot area (sq.mt.)	Total BUA (sq.mt.)	Fungible / Ancillary area (sq.mt.)	BUA for IT / ITeS unit (sq.mt.)	Built up area for Allied / Support Services (sq.mt.)	BUA for 2% incubation units (sq.mt.)	No. of Parking slots

13	The width of access road / details of road connectivity	:	

14	Details of arrangements in respect Minimum 2 Mbps connectivity provided / proposed to be provided	:	
15	Details of arrangements for supply of power @ 6 watts per sq. ft. on the total built up area, provision of an independent sub-station in the premises of the Park and a dedicated power feeder from the nearest source of the power supplying company.	:	
16	Details of arrangement in respect of standby power generation of 30% of the total requirement of power at point No. 15 above.	:	
17	Details of water supply	:	
18	Details of 2% BUA (of total BUA) for incubation facility.	:	
19	Details of plans for availing the benefit of additional FSI on this proposed Park, if envisaged	:	
20	**Built up area Planned** for (In sq. mt.)	:	
	i. IT / ITeS units	:	
	ii. Allied / Support - Services	:	
	iii. other if any, please specify	:	
21	Existing Zoning / reservations**,** if any, on land use.	:	
22	**Total Investment** in lakhs.	:	
	i. Land Cost.	:	
	ii.Building inclusive of all infrastructure	:	
	Total	:	
23	**Developer Company Net Worth** (Rs. In lakhs) Please provide certificate issued by C.A.	:	
24	**Source of funds for the project.** (Rs. In lakhs)		
	i. Own resource	:	
	ii. Borrowing / Loan	:	

	iii. Any other	:				
	Total	:				
25	**Economic Benefits (Proposed)**	:	No. of units	Invest ment	Employ ment	Export
	i. IT / ITeS units					
	ii. Allied /Support services					
	iii. Allied /Support services					

26. Declaration:

I hereby declare that the documentary evidence in support of the information/ particulars given by me in this application form is true and correct to the best of my knowledge and belief. I further undertake to use and ensure the use of the premises (including land and built up area) of this Information Technology Park as per IT/ITeS Policy - 2023.

Name, Sign & Seal of the applicant

Place:

Date:

ANNEXURE – II

Documents along with the application

A. Following documents are essential along with the application for LOI

1. Partnership constitution deed with firm Registration Certificate or certified Copy of Certificate of Incorporation Memorandum & Article of Association
2. Documents regarding Land (7/12) /In case where applicant is not a owner of the land
   a. **Agreement with land owner and.**
   b. **Letter regarding acquisition of land.**
3. Property card of the plot where applicant is owner of the land.
4. Original copy of challan of Rs. 5000/- paid through Reserve Bank of India/ District Treasuries.
5. Supporting documents like letters from concerned agencies for supply of electric power, dedicated feeder line, last mile internet connectivity, stand-by power by DG set, etc.
6. Affidavit as per prescribed format duly notaries on Rs. 500/- stamp paper.
7. Certificate from registered Architect indicating distribution of BUA to be used/utilized for I.T./ITES, support service sector with name of the developer and location of IT Park with Architect registration no. & seal.
8. Detailed Project Report (DPR) of IT Park including Project Cost & source of funding.
9. C.A. Certified Net Worth Certificate.

B. Following documents are essential for Permanent Registration Certificate.

Application form in prescribed format duly filled along with following documents:

1. Building Complétion Certificate / Occupancy Certificate.
2. Original copy of challan of Rs. 5000/- paid through Reserve Bank of India/ District Treasuries
3. Certificate from registered architect indicating distribution of BUA to be used / utilized for IT/ITES activities, support services with name of the developer and location of the IT Park with architect's registration no. & seal.
4. Supporting documents like letters from concerned agencies for supply of electric power, dedicated feeder line, last mile internet connectivity, stand-by power by DG set, etc
5. Copy of LOI / Registration of established units in the park obtained from competent authority along with their Index-II.
6. Affidavit prescribed format as per duly notarized on Rs. 500/- stamp paper.

7. Tier Certificate in case of Data Center.
8. Six Monthly Progress Report in prescribed format
9. Marked copy of plan showing 2% incubation area.

C. Following documents are essential along with the application for De-novo LOI

1. Copy of LOI & extension orders.
2. Original copy of challan of Rs. 5000/- paid through Reserve Bank of India/ District Treasuries
3. Approved Building Plan / IOD - Intimation of Dis-approval/ Commencement Certificate /Occupation Certificate.
4. Certificate from registered architect indicating distribution of BUA to be used / utilized for IT / ITES, support service sector with name of the developer and location of IT Park with architect's registration no. & seal
5. Supporting documents like letters from concerned agencies for supply of electric power, dedicated feeder line, last mile internet connectivity, stand-by power by DG set, etc.
6. Affidavit as per prescribed format duly notarized / executed before Executive Magistrate on Rs. 500/- stamp paper
7. Bar Chart regarding completion of Project.
8. Recent Photographs
9. Marked copy of plan showing 2% incubation area.

D. Following documents are essential along with the application for Extension to LoI/ De-novo LoI to Private IT Park.

1. Original copy of challan of Rs. 5000/- paid through Reserve Bank of India/ District Treasuries
2. Certificate of Registered Architect regarding progress of construction of IT Park Bldgs. and Bar Chart depicting the progress.
3. Six Monthly Progress Report in prescribed format.
4. Details of developers in prescribed format and Company's net worth & copy of balance sheet.
5. Bar Chart regarding completion of Project.
6. Recent Photographs
7. Affidavit as per prescribed format duly notarized on Rs. 500/- stamp paper.

E. Documents required for getting amendment to Private IT Park LOI along with application

If there is any change in BUA /Management / Name of IT Park etc. then the developer has to submit application with following documents:

1. Original copy of challan of Rs. 5000/- paid through Reserve Bank of India/ District Treasuries
2. Copy of Letter of Intent (LOI).
3. If there is change in Built-up Area, building plan approved / amended by the competent authority
4. Board Resolution and copy of current MCA record if there is a change in Name and Management.
5. Affidavit as per prescribed format duly notarized on Rs. 500/- stamp paper.

F. Documents required for getting Addl. FSI to Private IT Park LOI along with application

1. Original copy of challan of Rs. 5000/- paid through Reserve Bank of India/ District Treasuries
2. Copy of Letter of Intent (LOI).
3. Draft Proposed Building plan with architecture area certificate
4. Affidavit as per prescribed format duly notarized on Rs. 500/- stamp paper.
5. Undertaking in prescribed format
6. Six monthly report
7. Details of developers

ANNEXURE – III

FORMAT OF THE AFFIDAVIT TO BE SUBMITTED BY PROMOTER FOR OBTAINING LOI/EXTENSION/DE-NOVO LOI/REGISTRATION/Addl. FSI TO IT PARK UNDER IT/ITES POLICY - 2023

:AFFIDAVIT:

(On Rs. 500/- non judicial Stamp Paper)
(Notarized)

I/We ____ Son/Daughter/Wife/Widow of Resident _________________________ of authorized to do hereby solemnly affirm and declare as under:

1) That I/We hereby apply for IT park viz.__________________ (Name of the IT Park)

2) That I/We am/are the developer of IT Park whose details are given below

Name:

Permanent Address:

3) That I/we am/are establishing the private IT Park as per IT & ITES policy, 2023.

4) That I/We am/are aware of all the criteria, norms and compliances required for private IT parks as finalized by State Government vide GR. No. ITP2005/C.No.3923/Udyog-7 dt. 10th June 2005 as amended further from time to time.

5) That I/We will/have obtain/ already obtained all the statutory clearances/No Objection Certificates/Permissions/location clearances required for IT Park under the prevalent laws, regulations and rules in force.

6) That I/We shall be responsible for providing the infrastructure facilities as indicated at Point No. 6, 7 and 8 in Letter of Intent, which have been claimed to be offered by the developer in this proposed IT Park.

7) That I/We have submitted the relevant documents (Undertaking) to this office, in support of this claim. In case in the parameters of these infrastructure facilities seeks any deviation, I/We shall get them specifically approved by the competent authority.

8) That I/we undertake that we are aware of all the provisions of GR. No. ITP-2023/CR-170/IND-2, dtd 27/06/2023 including use of BUA for IT/ITES and Allied/Support Services. I/We will maintain the BUA for IT/ITES and Allied/Support Services as per the norms of Govt. Resolutions and further amended from time to time by Government.

9) That I/We shall always follows the provision of DC rules of respective Local development Authority/Municipal Corporation/ Council etc.

10) That I/We will submit periodical self-certified progress report every six month to Directorate of Industries as well as to Local development authority in the prescribed format about use of BUA for IT/ITES and support services. It is our responsibility to maintain those BUA for IT/ITES and support services as per norms, failing which suitable action to withdraw LOI/Registration to IT Park would be initiated.

11) That I/We will obtain the necessary registration/license, wherever required, under the relevant laws rules or orders for the time being in force, for carrying out activity undertaken.

12) I/We understand that in case of failure to maintain BUA for IT/ITES and Allied/Support Services and also fulfill other provisions as per norms of Govt. resolutions issued from time to time, shall liable for cancellation of IT Park LOI/Registration.

13) That I/We am/are aware about the provisions of Amended Government Resolution No. ITP-2015/(C.R. No. 207)/INd-2, Dated 22/02/2016.

14) That I/We am/are aware about that will keep 2% BUA of total BUA for incubation facility as per G.R. dated 18/05/2016.

15) That I/We will arrange power supply from the --------- on the basis of 6 Watt per square foot for total built up area of ------------ meters, and that is ------- watt approximately by single feeder line.

16) That I/We would provide "Diesel Generator Set" of -------------- watt capacity for standby Power Arrangement for electricity supply for subject project.

17) That I/We will provide minimum 2 Mbps Internet Connectivity in our Park.

18) That all particulars furnished in the application form are true, factual and correct.

Signature

DEPONENT -:

VERIFICATION:

Verified and signed on this -- day of ------------ That the contents of the affidavit are true to the best of my knowledge and belief

Date

Place

DEPONENT

ANNEXURE – IV

FORMAT OF CHARTERED ARCHITECTURE TO BE SUBMITTED BY THE APPLICANT

(On the Letter Head of Chartered Architecture Firm)

Area Certificate for IT Park

I, Mr. / Mrs.-------------------------------- hereby certify that, the utilization of BUA in the proposed IT Park Viz. -------------- located at ------------------------------- as per approved building plan having No.-----------------------, dt. / / is as under

Total Area of Plot / Sub plot / Net Plot area (sq.mt.)	Total Built up Area (sq.mt.)	Fungible / Ancillary area (sq.mt.)	Built up area for IT/ITES unit (sq.mt.)	Built up area for Allied / Support Services (sq.mt.)	BUA for 2% Incubation facility (sq.mt.)	No. of Parking slots

Seal

Signature
Registration No.

ANNEXURE – V

FORMAT OF SIX MONTHLY PROGRESS REPORT OF IT PARK TO BE SUBMITTED BY APPLICANT ALONG WITH APPLICATION

SIX MONTHLY PROGRESS REPORT – IT PARK

A: General Information

No.	Item	Description
1	Name of the firm/Developer	
a)	Name of Proprietor/Partner/Managing Director	
b)	Office address	
c)	Name of key Person	
d)	Telephone/Fax/Mobile	
e)	E-mail of Key Person	
2	Status of Undertaking (Company/Partnership/Proprietorship)	
3.	Name of IT Park	
4.	Name of the IT Park LOI issuing Authority	
5.	LOI/Registration: Ref No.---------, dated	
6.	First Extension of LOI Ref No.---------, dtd.	
7.	Second Extension of LOI Ref No.---------, dtd.	
8.	Amendment of LOI: Ref. No. ----- dtd	
9.	Industrial Park Scheme: Ref. No. ----- dtd (If applicable)	
10.	**Project Location Details.**	
	1. City survey number	
	2. Village	
	3. Taluka	
	4. District	
11.	Total Investment (Rs. In lacs.)	
	i. Land Cost.	
	ii. Building inclusive of all infrastructure	
12.	**Source of funds for the project.** (Rs. In lacs.)	

No.	Item	Description	
13.	i. Own resource		
14.	ii. Borrowing / Loan		
15.	iii. Any other		
16.	Developer Company Net Worth (Rs. In lacs.) Please provide certificate issued by C.A.		
17.	Number of buildings planned & percentage of area developed		
18.	Area of the IT Park duly approved by Corporation (in Sq. Mtrs.)		
19.	Additional area approved by Corporation. (for Balcony, Staircase, Lift, etc.)		
20.	Total approved area of the IT Park.		
21.	Total Built up Area (In Sq. Mt.)		
	Built up Area occupied by IT/ITES units. (In Sq. Mt.)	Sq. mt.	%
	Built up Area occupied by Allied/Support Service units. (In Sq. Mt.)	Sq. mt.	%
	Built up Area reserved & occupied by incubation units. (In Sq. Mt.)	Sq. mt.	%
22.	Additional FSI availed - Y/N		
23.	Premium paid for additional FSI to corporation (Rs. In Lakhs)		
24.	Tentative date of completion of the IT Park (If IT Park Registered indicate Date of receiving Occupation Certificate by Corporation)		
25.	1. Details of installed capacity of Electrical sub-station KVA		
	2. Nos. of DG set and capacity KVA		
26.	Whether operation & maintenance is managed by owned or Society		
27.	Specific problems, if any, being faced in implementation & the reasons thereof,		
28.	Employment generated.		

B: Units Information

(I) STATUS OF OCCUPANTS (IT/ITES Units)

No	Name of the Unit	NIC code no.	Area allotted in sqmtrs.	Sale or lease	Date of occupation	LOI obtained from DIC (Details)	Investment in Plant & Machinery	Export Value During the period	Amount of stamp duty benefit (Rs. In Crs.)	Benefit avail During the period			No of Employment & % of Local Employ.	
										Octroi	E.D.	Pro-perty Tax	Total	%

(II) STATUS OF OCCUPANTS (Allied/Support services)

No	Name of the unit	Category of Unit	Area allotted in sq. mtrs.	Sale or lease	Date of occupation	LOI obtained from DIC (Details)	Investment in Plant & Machinery	Amount of stamp duty benefit (Rs. In Crs.)	No of Employment & % of Local Employ.	
									Total	%

(III) STATUS OF OCCUPANTS (Incubation units)

No	Name of the unit	Category of Unit	Area allotted in sq mtrs.	Sale or lease	Date of occupation	LOI obtained from DIC (Details)	Investment in Plant & Machinery	Amount of stamp duty benefit (Rs. In Crs.)	No of Employment & % of Local Employ.	
									Total	%

Signature, Stamp and Date

Appendix I

Application for LoI

IT/ ITeS Unit / DATA Center / AVGC / ET Unit

1	Name of Unit	
2	Office Address	
	Telephone / Mobile No	
	Fax No.	
	E-mail address	
3	Location of Unit	
	Telephone / Mobile No	
	Fax No.	
	E-mail address	
4	Area of Unit	
5	Type of Organisation (Proprietary / Partnership / Pvt. Ltd. / Public Ltd. / Others) with CIN	
6	Udyam Registration / IEM Number and date (please enclose copy of certificate)	
7	EOU granted by SEZ, Ministry of Industry, Govt of India (please enclose copy of certificate, if applicable)	
8	Nature and details of activities (IT / ITeS / Data Center / AVGC / ET)	
9	Total Investment on Plant and Machinery or Equipment along with details of Hardware, Equipment, Software etc. for services (please enclose in a separate sheet)	
10	Annual Service Capacity	

I/We are submitting the application along with the following required documents:

1 Company Incorporation Certification
2 Property card / Registered Lease Deed of minimum 15 years
3 Activity related certification (if necessary)
4 Affidavit in prescribed format – Appendix –I(A)
5 CA Certified Project Report along with project cost and Investment details
6 Board Resolution regarding authorised person
7 ELP- I / ELP- II
8 Copy of MOA

Signature and Seal of Applicant

Date

Place

Appendix – I (A)

Format of the affidavit to be submitted by an industry for obtaining LoI for IT/ITeS Unit/ Data Center Unit/ AVGC Unit/ ET Unit

A F F I D A V I T (on Rs. 500 non-judicial stamp paper with Notarized)

Deponent Shri/Smt./Kum---, Aged -------------------- years Occupation----------------------------------, Resident of-- -------------------------------- I, the above named deponent, do hereby take oath and state on solemn affirmation as under :-

(1) That I am proprietor/partner/director of the firm named M/s.

and am authorised to execute this affidavit on behalf of this firm.

(2) That I/we propose to start an IT/ITeS Unit/ Data Center Unit/ AVGC Unit/ ET Unit for service activities of the following activities.

(i)

(ii)

(iii)

(iv)

Proposed Fixed Capital Investment in the project:

Sr. No.	Particular	Rs. in Lacs
1	Land	
2	Building	
3	Plant and Machinery or Equipment	
	Total	

We hereby undertake that we are IT/ITeS Unit (Para 15.3, 15.19 Annexure III) / Data Center Unit (Para 15.12, 15.16 Annexure III) / AVGC Unit (Para 15.18 Annexure III) / ET Unit (Para 15.17 Annexure III) as per definition prescribed in IT/ITeS policy 2023.

(3) That the Unit location is proposed at (full address) ---which is in industrial zone/residential/Commercial Zone/Private IT Park/Public IT Park/SEZ and does not violate any other locational restrictions for the time being in force.

(4) That land/premises/Gala for the unit are owned by the firm by M/s. / Shri / Smt. -- -------------- That M/s / Shri / Smt. -- has given consent for the above use, on rental basis.

(5) That it will be our responsibility to obtain all the statutory NOCs/permissions required to carry out the proposed activities.

(6) That I/we undertake that the annual turnover of the IT/ITeS Unit/ Data Center Unit/ AVGC Unit/ ET Unit activity shall always exceed 75% of the total annual turnover of the unit.

(7) I/We undertake to refund to the State/Central Government all financial incentive/benefits under schemes assistance to IEM / Udyam Registration Sector along with interest as may be applicable under the scheme in force and as demanded by the

concerned appropriate authority of the State/Central Government, in case it is found that the information submitted for obtaining the Registration is fraudulent.

(8) That all the information/particulars submitted in the application form and in this affidavit are factual and correct and I/we shall be fully responsible for any discrepancy found later.

(9)That I/we will comply with the laws regarding employment to local people, child labour. Signature DEPONENT' Place: Date VERIFICATION VERIFIED and signed on this day of --- That the contents of this affidavit are true and correct to the best of my knowledge and belief.

Date :

Place :

DEPONENT

I know the deponent.

Advocate

<u>Appendix II</u>

Application for Registration

IT/ ITeS Units / Data Center / AVGC / ET Unit

1	Name of Unit	
2	Office Address	
	Telephone / Mobile No	
	Fax No.	
	E-mail address	
3	Location of Unit	
	Telephone / Mobile No	
	Fax No.	
	E-mail address	
4	Type of Organisation (Proprietary / Partnership / Pvt. Ltd. / Public Ltd. / Others) with CIN	
5	Udyam Registration / IEM Number and date (please enclose copy of certificate)	
6	EOU granted by SEZ, Ministry of Industry, Govt of India (please enclose copy of certificate, if applicable)	
7	Details of LOI granted	
	Issuing authority and date of issue	
8	Details of essential certificates	
	Issuing authority and date of issue	
9	Date of commemcement of activity	
10	Power bill of last 3 months	
11	ELP-I	
12	Nature and details of IT / ITeS Unit / Data Center / AVGC / ET Activities	
13	CA certified investment details	
14	Annual service capacity	
15	Affidavit in prescribed format	

I/We are submitting the application along with the following required documents:

1 Valid LoI issued by Competent Authority

2 Company incorporation Certificate

3 Udyam Registration / IEM Certificate

4 Property card / Registered Lease Deed of minimum 15 years

5	Activity related certification
6	Affidavit in prescribed format – Appendix – II(A)
7	CA Certificate regarding project investment
8	CA Certificate regarding turnover of IT / ITeS Activity
9	Board Resolution regarding authorised person
10	ELP- I
11	Copy of MOA

Signature and Seal of Applicant

Date

Place

Appendix – II (A)

Format of the affidavit to be submitted by an industry for obtaining
Registration for IT/ITeS Unit / Data Center Unit / AVGC Unit / ET Unit

AFFIDAVIT (On Rs. 500/- non-judicial Stamp Paper)

I/We___________________________son/daughter/wife/widow* --of ------------------------------Resident------------- of_________________do hereby solemnly affirm and declare as under:-

1. That I/We hereby apply for registration of the unit as an IT/ITeS Unit/ Data Center Unit/ AVGC Unit/ ET Unit.

2. That I/We am/are proprietor(s)/partner(s)/Managing Director* of the unit whose details are given below: -

Name:-

Address:-

3. That I/we propose to start an IT/ITeS Unit / Data Center Unit / AVGC Unit / ET Unit for service activities of the following activities.

(i)

(ii)

(iii)

(iv)

We hereby undertake that we are IT/ITeS Unit (Para 15.3, 15.19 Annexure III) / Data Center Unit (Para 15.12, 15.16 Annexure III) / AVGC Unit (Para 15.18 Annexure III) / ET Unit (Para 15.17 Annexure III) as per definition prescribed under IT/ITeS policy 2023.

4. That the location of the unit does not violate any locational restrictions for the time being in force and that I/We have obtained the necessary locational clearances/IT Park approval from the competent authority., Copies of which are enclosed with the application form.

5. Since location of my unit falls within ------------ Municipal Corporation/Council, I have obtained Permit/Licence/NOC under Development Control Rules under/ IT Park Registration No. --- , dated --------- . Attested copy of which is enclosed.

6. That I/We have obtained all the statutory clearances/No Objection Certificates/ permissions required to carry out the manufacturing activity under the prevalent laws, regulations and rules in force.

7. That I/we have also obtained the necessary registration / licence, wherever required, under the relevant laws / rules or orders for the time being in force, for carrying out the said industrial activity.

8. That I/we undertake that annual turnover of IT/ITeS Unit/ Data Center Unit/ AVGC Unit/ ET Unit products shall always exceeds 75% of the total annual turnover of the Unit.

9. That the unit does not require an Industrial Licence because *(a) the unit employs less than 50/100 workers with/without use of power. *(b) the items proposed to be

manufactured are reserved for exclusive production in the small scale industries sector. *(c) the unit does not manufacture any item which is included in Schedule-II of Notification No. S.O. 477(E), dated 25th July 1991 and is reserved for exclusive manufacture in the SSI sector as included in Schedule-III of the above notification.(If applicable)

10. That I/We undertake to refund to the Central or State Government any or all financial incentives or benefits given under various schemes of assistance to Udyam/IEM IT Sector along with interest, as may be applicable under the scheme in force and as demanded by the appropriate authority of the Central/State Government in case it is found that the information or particulars submitted to obtain registration were wrong and fraudulent.

11. That I/we will comply with the laws regarding child labour and regulations as may be applicable to me / us from time to time failing which the registration is liable to be cancelled.

Signature

DEPONENT

VERIFICATION:

Verified and signed on this --------------------- day of -------------------------- 20.

That the contents of the affidavit are true to the best of my knowledge and belief.

Date:

Place:

DEPONENT

I know the deponent.

Advocate

Appendix – III

Application Format for availing Stamp Duty Exemption to IT/ITES (AVGC/ET) Units as per Stamp Duty Act 1958 (Mumbai 1956 & 60) under Information Technology/Information Technology Enabled Service Policy 2023

Type of Unit (√)			
		1. New Unit	
		2. Expansion of Existing Unit	

1.	Name of the Unit	**:-**	
2.	Office Address of the Unit with Telephone/Mobile No. & E-Mail	**:-**	
3.	Factory Address of the Unit with Telephone/Mobile No. & E-Mail	**:-**	
4.	Constitution of the Unit along with Registration No. and date	**:-**	
5.	Does Unit has ownership of Company anywhere in India , if Yes, Please provide Name of the Unit, Type of Constitution, Address of the Unit	**:-**	
6.	Information of Registration & No. and Date (IEM or IL from Central Government IEM/Foreign Direct Investment, Letter of Intent from STPI IT/ITES Units)	**:-**	
7.	Registered Product	**:-**	
8.	Estimated date of Production	**:-**	
9.	Name of the Concerned Person with Address, with Telephone/Mobile No. & E-Mail	**:-**	
10.	Does unit gone in Production before 27.06.2023?	**:-**	Yes/No
11.	Does Existing Unit has taken any Eligibility Certificate in any Incentive Scheme of if yes please mention Name of the Policy, Eligibility Certificate No, and date	**:-**	
12.	Information about purchase of Land for New/Existing Unit (Gut No., Village, Taluka, District and Total Area purchase of Land (Sq. Mtrs.)	**:-**	
13.	(a) Total Land Area Purchase for Unit	**:-**	---------------------------- Sq, Mtrs./Sq. Ft.
	(b) Total Area for Construction for unit out of Total Land Area	**:-**	---------------------------- Sq, Mtrs./Sq. Ft.
	(c) Total Area of Vacant Land for unit out of Total Land Area	**:-**	--- Sq, Mtrs./Sq. Ft.

14.	Information for Purchase of Building Property for Unit (Gut No./Survey No./Gala No. etc.)	:-	.	
15.	(a) Total Area for purchase of BUA	:-	---------------------------- Sq, Mtrs./Sq. Ft.	
	(b) Actual BUA for Unit	:-	---------------------------- Sq, Mtrs./Sq. Ft.	
	(c) BUA for Other purpose (i.e. Godown, Office Lab etc.)	:-	---------------------------- Sq, Mtrs./Sq. Ft.	
16.	Details of Land Use Permission from Competent Authority	:-		
17.	Existing/New Project Investment (Rs. in Lakhs)		Existing (for Expansion)	New
	Land	:-		
	Building	:-		
	Machinery	:-		
	Other	:-		
	Total	:-		
18.	Name of the Financial Institute if Financial Assistance has been taken for Unit (Name, Address, E-Mail etc.)	:-		
19.	Unit to use Stamp Duty Exemption Certificate for which Registration **(√)**			
	Hypothecation	:-		
	Pawn	:-		
	Pledge	:-		
	Deposit of Title Deeds	:-		
	Conveyance	:-		
	Further charge on mortgaged property)	:-		
	Lease	:-		
	Mortgaged Deed	:-		

I/We are submitting the application along with the following required documents:

1. Affidavit in prescribed format - Appendix –III (A)
2. Affidavit as per prescribed format duly notarised on ₹ 500/- stamp paper.
3. Certified Copy of Registration / other registration certificate issued by certified agency
4. Project Report
5. Draft of sale/ lease deed or other document to be executed
6. Certified copy of mortgage deed
7. Board Resolution in respect of authorized signatory.

8. ELP-Form-I
9. Copy of LOI/ Registration obtained from competent authority
10. Undertaking in prescribed format - Appendix C

I/We certify that all the above information is true and that I/We have been authorised by the applicant unit to sign the application as per partnership deed/company/board resolution/trust deed/co-operative society bye-laws/registered power of attorney.

I//We certify that for this applicant entity, apart from the registration mentioned in the application, no registration of any kind has ever been done with the Directorate of Industries, Mumbai or Maharashtra or the Central Government system or any stamp duty exemption has been availed on that basis. Exemption/waiver of stamp duty/registration fee is for starting a new business. It is my/our responsibility to return the exemption/waiver along with the penalty as per rules if the industry is not started or if it is found that the exemption has been obtained by misrepresentation and I have informed the Directorate of Industries, Mumbai and concerned Stamp Duty Officer accordingly.

sd/-

(Full Name & Designation)

Proprietor/Partner/Director/Trustee

(Rubber Seal of Unit)

Appendix – III (A)

Format for Stamp Duty Exemption Certificate for New/Existing Unit

As per Stamp Duty Act 1958 (Mumbai 1956 & 60)

(Rs. 500/-Judicial Stamp Paper)

AFFIDAVIT

I/We -- M/s. -- address of the unit------------------------------ -- ----------------------------- Proprietor/Partner/Director undertakes that the certificate sought by me/we for our new unit / expansion of unit shall be used only for starting the unit. Based on the certificate, if I/we am/are exempted from stamp duty and do not start business at the premises within the prescribed period under IT/ ITeS Policy-2023 and if the unit violates any of the terms and conditions under IT/ ITeS Policy-2023, I/We will be eligible for repayment of stamp duty as if there was no reduction / remission of Stamp Duty from the beginning along with the penalty, so we are bound to return the exemption enjoyed to the government along with the penalty.

I/We also undertake that, except the registration mentioned in the application, we have not taken any type of registration from Directorate of Industries or any other authority of Central and State Government and not taken Stamp Duty exemption based on it.

Proprietor/Partner/Director/Trustee

Full Name & Designation

Appendix – IV

Application Format for availing Electricity Duty Exemption to IT/ITES Units under Information Technology/Information Technology Enabled Service Policy 2023

1.	Name of the Unit	**:-**	
2.	Office Address of the Unit, Telephone No, E-Mail	**:-**	
3.	Name of the Authorised Person, Address, Telephone/Mobile No. and E-Mail	**:-**	
4.	Factory Address of the Unit, Telephone/Mobile No., E-Mail	**:-**	
5.	Constitution of the Unit along with Registration No. and date	**:-**	
6.	IT/ITES Registration No.	**:-**	
7.	Registered Product/Products	**:-**	
8.	Date of Production/Activity for Registered Units	**:-**	
9.	Sanction Letter for Electricity Meter& Date	**:-**	
10.	Consumer No. & Meter No.		
11.	Does Existing Unit has taken any Eligibility Certificate in any Incentive Scheme of if yes please mention Name of the Policy, Eligibility Certificate No, and date	**:-**	
12.	Requirement of Sanction Load (KW/MW)	**:-**	

I/We are submitting the application along with the following required documents:

(1) Affidavit in prescribed format – Appendix IV (A)

(2) Sale/ Lease Deed

(3) Partnership constitution deed with firm registration certificate or certified copy of certificate of incorporation memorandum & articles of association

(4) Project Report of proposed project

(5) Board Resolution in respect of authorized signatory

(6) Power sanction letter

(7) Electricity bills for last 3 months

(8) Documents regarding commencement certificate/ work order copy

(9) ELP- Form-I

(10) Unit registration certificate

(11) Undertaking in prescribed format - Appendix C

I/We certify that all the above information is true and that I/we have been authorized by the applicant industrial entity to sign the application as per partnership deed/company/board resolution/trust deed/co-operative society bye-laws/registered power of attorney.

sd-/
(Name & Designation)
Proprietor/Partner/Director/Trustee
(Rubber Stamp & Seal)

Appendix – IV (A)

Format for Electricity Duty Exemption Certificate for New/Existing Unit (Rs. 500/-Judicial Stamp Paper)

A F F I D A V I T

I/We --M/s--------------------------------------- . address of the Unit-- ------------- Proprietor/Partner/Director undertakes that the Electricity Duty Exemption Certificates sought by me/we shall be used only for Information Technology/Information Technology Enabled Services Unit.

The objective for which I/we have availed electricity duty exemption on the basis of the certificate and if the unit violates any of the terms and conditions under IT/ ITeS Policy-2023, I/We will be eligible for repayment of electricity duty as if there was no reduction / remission of Electricity Duty from the beginning along with the penalty, so we are bound to return the exemption enjoyed to the government along with the penalty.

Name, Designation

Sign and Seal

Appendix “A”

Specimen Application for availing Incentives for units under IT/ITeS Policy 2023

Type of Unit:

IT/ITeS Unit	Data Center	AVGC Unit	Emerging Technology Unit

(TICK CATEGORY OF UNIT FOR WHICH APPLICATION IS BEING SUBMITTED)

Type of Incentive:

Certification Assistance / Patent Related Assistance / Market Development Assistance / Power Rationalization Benefit / Capital Subsidy / Recruitment Assistance / Skill Development Assistance/ Power Tariff Subsidy

(TICK THE TYPE OF INCENTIVES FOR WHICH APPLICAION IS BEING SUBMITTED)

Common Details		
1	Name and address of applicant	
2	Constitution of the applicant (Certificate of incorporation, Articles of Association, Memorandum of Association etc.)	
3	Name and contact details of Authorised Person	
4	Name of IT/ITeS Unit	
5	Location	
	i)Survey No. / Plot No.	
	ii)Village/Town/City	
	iii)Taluka/District	
6	Udyam Registration No.	
7	Category as per Udyam/IEM Registration No.	
8	Details of Registration Certificate issued for IT/ITeS Unit	
9	Date of commencement of activity	

Incentive wise additional details to be filled by unit

Certification Assistance		
1	Type of certificate obtained for which benefit is claimed	
2	Expenditure incurred for certification	

Patent Related Assistance		
1	Details of Patent Registration	
2	Expenditure incurred for Patent registration	
3	Number of times this benefit has been availed earlier by the unit	

Market Development Assistance		
1	Details of NASSCOM/ITPO approved/organised exhibitions	
	a) Name of Exhibition	
	b) Location	
	c) Period	
2	Expenditure incurred for Participation	
3	Number of times this benefit has been availed earlier by the unit	

Power Rationalization benefit		
1	Sanction Letter for Electricity meter & Date	
2	Consumer No. & Meter No.	

Capital Subsidy for AVGC and Emerging Technology Unit				
1	Details of Registration Certificate issued			
	a) Issuing Authority			
	b) Date of Issue			
2	Fixed Capital Investment exclusing Land and Building (Rs. In lakhs)	FCI		
		Hardware		
		Software		
		Equipment		
		Other Assets		
		Total		
3	Number of employees on Pay Roll			
4	Capital Subsidy availed till date	Sr. No.	Year	Amount

Recruitment Assistance for AVGC & ET Units		
1	Type of certificate obtained for which benefit is claimed (CMM level 2 upwards, ISO 27001 for security & COPC and eSCM certification)	
2	Expenditure incurred for Certification	

Skill Development Assistance for AVGC Units		
1	Details of NASSCOM/ITPO approved/organised exhibitions	
	a) Name of Exhibition	
	b) Location	
	c) Period	
2	Expenditure incurred for Certification	
3	Number of times this benefit has been availed earlier by the unit	

Power Tariff Subsidy for Data Centre, AVGC & ET Units						
1	Registration Certificate details					
2	Eligible period of Power Tariff Subsidy as per R.C					
3	Period Of Claim					
4	Amount of Subsidy Claim					
5	Details of electricity connections, meter wise (if multiple meters)	Power Supply company/ Agency	Consumer Number	Date of power connection	Electricity Tariff (Rate per unit)	
6	Period of Claim					
7	Details of electricity charges paid by the unit	Consumer Number	Meter Number	No. of units consumed	Electricity charges billed	Electricity charges paid
8	Details of Power Tariff Subsidy sanctioned for the previous period					

The information provided is true and accurate to the best of my knowledge.

Signature and Seal of Applicant

Date

Place

Appendix "B"

Documents required along with Application form for availing Certification Assistance / Patent Related Assistance / Market Development Assistance / Power Rationalization Benefit / Capital Subsidy / Recruitment Assistance / Skill Development Assistance/ Power Tariff Subsidy for units under IT/ITeS Policy 2023

Common Documents to be submitted by unit for all incentives:

1) Application in prescribed format (Appendix A)
2) Company incorporation certificate / Constitution of company
3) Board Resolution / Power of Attorney regarding authorized person
4) Udyam registration certificate / IEM Certificate
5) Copy of IT/ITeS unit registration certificate from competent authority
6) Copy of last two months power bill
7) ELP 1
8) Appendix C

Incentive wise additional documents to be submitted by unit:

Certification Assistance / Patent Related Assistance / Recruitment Assistance
Copy of certificate for which benefit is claimed

1) CA certificate of expenditure incurred for Certification / Patent registration / Recruitment Assistance

Market Development Assistance

1) Advertise or notification of exhibition approved organised by NASSCOM / ITPO in which unit has participated
2) Participation / Registration Certificate for respective exhibition in unit's name
3) CA certificate of expenditure incurred for participation in the exhibition

Power Rationalization Benefit

1) Power Sanction Letter
2) Power bill of last 6 months
3) Chartered Engineer Certificate
4) CA certificate of expenditure incurred for power rationalisation

Capital Subsidy for AVGC and Emerging Technology Unit

1) Copy of AVGC related Certificate
2) Property Card / Registered Lease Deed of minimum 15 yrs
3) CA Certified Project Report along with project cost
4) CA Certificate for Fixed Capital Investment
5) Self-certified EPF details as on date

Skill Development Assistance for AVGC Units

1) Copy of "Certificate of Successful Completion" of online / offline courses and programs for Super Specialized Job roles provided by autonomous institute, uploaded on MAHITI portal
2) CA certificate of expenditure incurred

Power Tariff Subsidy for Data Centre, AVGC & ET Units

1) Auditors Certificate – Appendix D
2) Power Sanction Letter
3) Copy of last month Power Bill

Appendix “C”

Format of the undertaking to be submitted by unit to avail benefit of **Stamp Duty Exemption / Electricity Duty Exemption / Certification Assistance / Patent Related Assistance / Market Development Assistance / Power Rationalization Benefit / Power Tariff Subsidy / Capital Subsidy / Recruitment Assistance / Skill Development Assistance under IT/ITeS Policy 2023**

Undertaking

I / We, Shri./Smt./Kum.--, Aged ---------- years Occupation-----------------------------------, Resident of--- ------------- --------------------------------- I / We, the above named deponent, do hereby undertake and state on solemn affirmation as under :-

(1) That I / We proprietor/partner/director of the firm named M/s. --

and I / We authorised to submit this undertaking on behalf of this firm.

I / We hereby undertake that we are ________________________ unit as per Para _______ definition prescribed in IT/ITeS policy 2023.

(2) That the Unit location is proposed at (full address) --- which is in industrial zone/residential/Commercial Zone/Private IT Park/Public IT Park/SEZ and does not violate any other locational restrictions for the time being in force.

(3) That land/premises/Gala for the unit is/are owned by the firm by M/s. / Shri / Smt. ---------------------- ------------------------------ That M/s / Shri / Smt. --has given consent for the above use, on rental basis.

(4) That My / Our unit is eligible to get above benefits as per IT/ITeS Policy-2023. And all the information/particulars submitted in the application form and in this undertaking are factual and correct and in case it’s found that the information submitted for obtaining the assistance is fraudulent, the said Certificate of Entitlement / claim sanction letter is liable to be cancelled ab-initio or rendered invalid or withdrawn.

(5) I/We undertake that the incentive will be used for same purpose for which it has been granted and if the unit violates any of the terms and conditions under IT/ ITeS Policy-2023, it will be eligible for repayment of all the monetary benefits along with the penalty fixed by the the Implementing Agency from time to time for which the above application is made, so we are bound to return the benefits enjoyed along with the penalty to the government.

(6) That I/we will comply with the laws regarding employment to local people, child labour etc.

Signature with seal

Place:

Date:

Appendix “D”

Auditor’s Certificate for Power Tariff Subsidy under IT/ITeS Policy 2023

I hereby Certify that from the examination of the Books of Accounts and other relevant records of the applicant M/s ____ located at ____ that the unit has paid Rs._________________ as power tariff (electricity charges) for the accounting year ___________________ to _____________________. The statements made and particulars furnished herein for Power Tariff Subsidy are correct and to the best of my knowledge and belief.

I hereby further certify that the figures shown herein do not include penalty, surcharge or any other charges and are only in respect of electricity charges paid by the eligible unit for power required to produce eligible items as per Eligibility.

Designation and Seal
Registration No.

Date:
Place: